



## Gas Scheduler

Rockpoint Gas Storage is the largest independent owner and operator of natural gas storage in North America, with strategically located assets in key natural gas producing and consuming regions in Canada and the US.

Our wholesale natural gas marketing subsidiary, **Access Gas Services Inc.** has an opportunity for an in-office, full-time **Gas Scheduler**. This position is located in our Calgary Office, Reporting to our Vice President. This full-time position will support our Commercial and Industrial sales team and assist with the acquisition and retention of our client base. This position is eligible for full health benefits, a retirement plan with company contributions and an annual discretionary bonus.

### **Responsibilities may include but are not limited to:**

- Using ICE/NGX, oversees that adequate physical supply is bought or sold each day to meet forecasted customer's demand., (Hunt, Stn 2, NIT)
- Responsible for daily gas scheduling & nominations to BC & Alberta local utilities and pipeline companies (TC Energy and Westcoast Energy Inc.)
- Oversee that all gas is scheduled and nominated in accordance with utilities and pipeline tolerances
- Transaction & contract management – Transportation contracting, enrollments, renewals on Alberta and BC Pipelines
- Oversee that all supply deals and customer transactions are accurately entered into all reporting platforms and submitted to Risk in a timely fashion.
- Ensure that Company's daily position is within daily Risk tolerances
- Back up for BC and Alberta billing
- Maintain positive and effective communication with utilities, pipelines and regulatory offices.
- Share coverage for off-hour and weekend gas nominations
- Provide ad hoc analytical support to evaluate and pursue new marketing initiatives

### **Qualifications:**

- Undergraduate level business, commerce, economics or related degree

- 3 - 4 years gas scheduling experience with a specific focus on natural gas operations, transportation and marketing
- A background with a solid understanding of Natural Gas fundamentals is considered an asset
- **Must be available to start work on time in the office, in the early morning and to work a rotation schedule that includes some weekends and statutory holidays**
- Highly organized and detail oriented, possessing exceptional analytical, problem solving and time management abilities
- Proven experience using Excel to accurately input, manipulate and present relevant data
- Experience with effectively handling sensitive information
- Able to take specific direction as well as being able to work independently
- Outstanding interpersonal and communication skills
- Experience working collaboratively with all organizational levels

To apply for this position please send your cover letter & resume to: [careers@rockpointgs.com](mailto:careers@rockpointgs.com)

For more information about Rockpoint Gas Storage, visit our website at [www.rockpointgs.com](http://www.rockpointgs.com)

*Rockpoint Gas Storage is an equal opportunity employer and strongly supports diversity in the workplace; all candidates who are authorized to work in the country in which the job opportunity is located are welcome to apply.*

*We thank all applicants for their interest in Rockpoint Gas Storage; however only those candidates selected for an interview will be contacted.*